

# Creek Valley PTA Check Request Form

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Date: \_\_\_\_\_

Amount: \_\_\_\_\_  
Please attach and total all receipts.

Pay To:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Deliver To: (Select One)

Staff Mailbox

or

Mail To: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Please Circle Appropriate Expense Category

Art Masterpiece

Art Supplies

Bobcat Newsletter

Book Fair

Bravo

Bus Supervision

Button Maker Supplies

Calculators

Carnival

Directory

Family Math Night

Fiesta Fall Dinner

Fifth Grade Promotion

Geography Bee

Ice Cream Social

Imagination Fair

Ink Cartridges

Jr. Great Books

Kids Art, Inc.

Kindergarten Transition Snack

Media Center

Milk Program

New Families

Opening Day

PCN

Physical Education

Postage

Pride Day

PTA Breakfast/Lunch

PTA Legal/Insurance/CPA

PTA Meetings

PTA Speakers

Residencies

Scholarship

School Beautification

School Store

Science/Math Foss

Social Workers Fund

Staff Awards Recognition

Student Service Council

Yearbook

Other \_\_\_\_\_

The Creek Valley PTA is a tax exempt organization. Please use our tax ID# 28251 when possible.

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Office use only: Date Paid \_\_\_\_\_ Amount Paid \_\_\_\_\_ Check # \_\_\_\_\_