

Creek Valley PTA Executive Board
Meeting Minutes
April 8, 2010 9:30am

Present: Co-Presidents Carin Mehan and Beth Hanson, Co-Presidents-Elect Joan and Eric Bjelland, Secretary Suzanne Klein, Principal Kari Dahlquist, Site Council Representatives Shanna Flynn and Kimberly Barrett.

Absent: Treasurer Rhondi Miller, Treasurer-Elect Kara Stechmann

I. Call to Order (Carin)

The meeting was called to order at 9:35 a.m.

II. Approval of Agenda (Carin)

The agenda was approved as amended.

III. Approval of Meeting Minutes (Suzanne)

The minutes were approved.

IV. Report of Officers

-Treasurer's Report (Rhondi/Kara)

--Budget Review

Rhondi submitted a Variance Report for the 2010-2011 budget. There were minor changes submitted by members of the board regarding Artsonia, Gingerbread Party, and 5th grade promotion. All agreed that any further discussion of the budget should wait until Rhondi and Kara are in attendance. In the meantime, any questions we have regarding the Variance Report and the Proposed 2010-2011 Budget Report should be forwarded to Rhondi in advance of next month's meeting.

-Co-President's Report (Carin/Beth)

Carin asked the committee for Paws For News additions. It was agreed that the 2010-2011 PTA Executive Board would be announced along with many thanks to recent volunteers. Kim mentioned advertising for Artsonia-Spring into the Arts some time after Carnival.

--Calendar Committee

Carin said that the Edina School District Calendar Committee is doing an ongoing study on early/late start. Creek Valley is in need of a representative to this committee. The challenge is that meetings are scheduled from 4-5:30, which is not a convenient time for parents.

Kari said that since late start has already been determined for 2010-2011, the committee's focus is on future years. A representative is not needed for next school year. Agreement was reached that Carin would follow up with the Committee Chair, Gwen Jackson, and offer the PTA Executive Board to provide feedback for the remainder of the school year.

--Suggestion box

Carin read through the suggestion box comments for the past months. She said most comments came from students and included comments on the pizza, Math and Book fair (they like them), carnival (love it), and having more gym days. Carin said they plan to have 2 suggestion boxes out at Carnival to get real-time feedback for the Carnival Committee.

--Grant/Donations

Sarah Tuma submitted a request for 4 flat screen monitors (\$100 each). Carin said that Sarah has \$750 left in her budget and wondered if the \$400 could come from that money. Kari said that she would ask Sarah if she expects to use this money as it is budgeted for other things. If there is residual money, the monitors will come out of this budget.

--Calculators and Folders

Carin spoke with Cindy Laurent who reminded her it is time to think about ordering calculators, folders, and planners. Carin asked the committee if we should stick with Inisbruck for the extra calculators. Eric, after research, has determined that we should just stick with the vendor we have for the folders and planners. The committee agreed, after discussing price differentials (there really aren't any), to try Inisbruck for calculators. Eric proposed that the office be the only place to buy calculators (after being sold at the school store at the Open House, as has been done in the past).

-co-Pres-Elect Report (Eric/Joan)

Eric presented the co-Presidents-Elect report.

--Ratification of Ballots for PTA President

Eric reported that 72 ballots were returned by March 26, 2010. They received unanimous approval of the Treasurer-Elect (Chelsea Korsh), Site Council Representative (Eleni Glerum), Secretary (Deb Hanson), and Co-Presidents-Elect (Bonnie Smith and Julie James)

--2010-2011 Committee Chair Updates

Eric said that he and Joan met with 10 Committee Chairs during the week of March 24. 16 Committee Chairs have responded to their Evaluation and Eff. Form. Their intent is to fill all committee chairs during April. The following committee chairs have been secured, but in some instances co-chairs are needed: B&N Book Fair, Scholastic Book Fair, Geography Bee, Grants, Hospitality, Junior Great Books (4th Grade), Media Center Coordination, New Families, PTA Web Site, School Store, and Food and Nutrition. There are still over 20 chairs to be filled and the goal is to have all of the co-chair positions filled by the end of April.

Regarding the PTA Web Site, Beth added that she pays \$20 for the website each month. All agreed that this will be added as a line item to the budget.

--Parent Only Fundraising Event

Eric reported that the date for the Parents Only fundraising event has been set for Friday, November 12 at the Edina Country Club. The Co-Chairs for the event are Val Stidman and Deb Hanson. He expects to net potentially \$3,000 or more.

--PLC Update

Eric said that the results for the Official Race to the Top for Minnesota were not as much due to licensing as to (not) getting rid of bad teachers per a report from the Federal Government.

--2010-2011 Preliminary Budget Review

This was tabled until next meeting.

--Volunteer Recruiting

Eric said they plan to continue with the volunteer sign-up on the web that was started this school year. Carin said they did not a great response, but it was the first year. Carin and Beth advertised the volunteer opportunities in a backpack flier last May. The board agreed to advertise with the May flier, in the May PFN, in the August mailer, and on the web.

--10 New Computers for the Fall

Kari said that the K+ classrooms have large closets that can be converted to office and computer space. These computers would be used for intervention, YPP, or fast-Math lab. She said the need for the computers is high. Kari asked for staff input on this, but has not yet received any responses. Kari said they need the computers by September. Eric proposed having the Grants/Donations Committee work on this to see if they can find any computer deals. Eric made a motion that we acquire 10 computer screens for the mini lab provided the grants/donations committee's request for a grant was rejected and the cost does not exceed \$10,000. The motion was approved unanimously.

--Calendar for 2010-2011

Math Night will be added in the fall. The Parent Only Fundraiser will be added to the fall. The Carnival will be moving to March 18 because of Spring break, Passover, Easter, Greek Orthodox Easter all occurring in April.

The board discussed several ways to re-implement before school conferences.

-Principal's Report (Kari)

Teacher assignment changes for the 2010-2011 school year include two job shares (Link/Stark at second grade and Wenner/Wenkus at fourth grade). Ms. Weiland Karas will be moving to fifth grade and Dorren Erny will teach first grade. Kristen Powell (new to Creek Valley but not to the district) will also be a classroom teacher next year.

V. Announcements/Adjourn (Carin/Beth)

The meeting was adjourned at 10:40.